

Dundee Township Board of Trustees – Regular Meeting
July 17, 2019

Prior to the start of the meeting, due to Supervisor Glees being on medical leave, Trustee Johnson made to motion to select Trustee Harney to chair the meeting – Trustee Ahrens seconded the motion and upon voice vote, all the Trustees voted “aye” - motion carried.

Trustee Harney called the Regular Meeting of the Board of Trustees to order at 7:01 PM at the Dundee Township Meeting Room, 611 East Main Street, Suite #201, East Dundee, IL.

Present at roll call: Trustees Johnson, Harney, Ahrens and Schaffer were present at the roll call. Supervisor Glees was absent.

Trustee Johnson led the attendees in the Pledge of Allegiance.

In accordance with the Dundee Township Ordinance 2014-7 – “An Ordinance authorizing remote participation at Township Meetings by video or audio conference pursuant to the Illinois Open Meetings Act”, the Deputy Clerk of the Township, Robert Block reported to the Board members that Supervisor Glees had notified him 24 hours in advance of the meeting that she wished to attend the meeting remotely due to personal illness/disability. It was verified that under the terms of the Illinois Open Meeting Act that the roll call showed a quorum of the Board was physically in attendance at the meeting and therefore, they could authorize Supervisor Glees to attend the meeting remotely. In accordance with the Ordinance, Trustee Schaffer made the motion to permit Supervisor Glees to attend the Board meeting remotely. Trustee Ahrens seconded the motion. Upon roll call vote, Trustees Ahrens, Harney, Schaffer and Johnson all voted “aye” – motion carried.

As required in the Ordinance, the roll call is modified to show that the following Board members were physically in attendance at the July 17, 2019 meeting – Trustees Ahrens, Harney, Johnson and Schaffer. Supervisor Glees was counted as present at the July 17, 2019 meeting by audio means.

Agenda:

Trustee Schaffer made the motion to approve the agenda as presented. Trustee Johnson seconded the motion. Trustee Harney called the motion and during a voice vote - all present voted “aye” - motion carried.

Minutes/Treasurer’s Report:

Trustee Ahrens moved to dispense with the reading and approve the minutes of the June 19, 2019 Board of Trustees regular meeting. Trustee Johnson seconded the motion. Trustee Harney called the motion to approve the minutes and upon voice vote – all present voted “aye” – motion carried.

Trustee Schaffer made the motion to accept the June 30, 2019 Treasurer’s Report and Financial Reports through July 17, 2019 as presented subject to audit – Supervisor Glees seconded the motion. Upon voice vote, Supervisor Glees and Trustees Ahrens, Harney and Schaffer voted “aye” – motion carried.

Reports:

Cemetery: Mr. Mark Rakow reported on the recent parking lot paving project. He distributed a group of photos showing the various stages of the work. He thanked the Highway Department for their assistance on this project. He noted that the Cemetery staff needs assistance with the maintenance of the Columbaria garden. Supervisor Glees stated that the Open Space Department staff had done a routine cleanup earlier this year. The Board

Dundee Township Board of Trustees – Regular Meeting
July 17, 2019

discussed the matter and asked Supervisor Glees to obtain quotes for having a qualified landscaper assist with the garden maintenance. Supervisor Glees will get quotes prior to the August meeting.

Highway Commissioner: Highway Commissioner Scott Sinnett noted that with the ongoing rains, his department has been busy mowing the various right-of-way areas and cleaning up downed branches. The summer paving project is in full swing. Trustee Johnson asked if Mr. Sinnett knew anything about recent tree trimming on Lundstrom Lane. Trustee Johnson noted that whoever did the work punched a hole in the fence and that this needs to get replaced to help keep motorized vehicles/bikes out of Dixie. After a brief discussion, Supervisor Glees noted that she will have the Open Space group replace the fence.

Assessor: Mr. Bielak was unable to attend the meeting.

Sheriff's Office: Kane County Deputy Sheriff Mike Wilgosiewicz presented his monthly update to the Board. He stated that after reviewing the recent call logs for the area there was nothing major to report. Trustee Ahrens complimented the Sheriff's Department for the reduction in noise from the Milk Pail events in recent weeks.

Kane County Board member, Chris Kious: Mr. Kious noted the upcoming Kane County Fair. He also updated the Board on a recent vote by the Transportation Committee to support the Ride in Kane program for \$120,000.

Open Space: Mr. Dowiat's written report for July was presented.

Office Manager: Mr. Block noted that the draft Financial Audit for FY 2018-19 is nearly complete and hopefully will be ready for the August meeting.

Open Space Coordinator: No report

Supervisor: Supervisor Glees reported that with the potential of a serious heat wave this coming weekend, there will be cooling centers open in the area. She noted that the Township has assisted a homeless resident with temporary housing for this weekend. She stated that there are no shelters for homeless individuals in the Township and that all the shelters in neighboring areas are already full.

Trustees: Trustee Johnson reported that he has observed at least three motorbike intrusions at the Dixie East site in recent weeks. He stated that the rider is a younger person on a 2-wheel motorbike who is going too fast to be caught on foot. The rides have occurred in the evening. He asked about the need to re-examine the signage and entry spots at the sites. Supervisor Glees responded that she knows where the rider is coming from and will send letters to the homes involved. Should there be no response to the letters, she will refer the matter to the Kane County Sheriff.

Trustee Johnson commented on the Open Space staff assisting with other projects such as those being run by stewards or volunteers. He noted that there is a policy in place not to have individuals contact the Open Space staff directly but rather to go through the Open Space Coordinator or the Supervisor. He stated he felt that this policy needs to be clearly communicated to the stewards, volunteers and the Open Space staff. Supervisor Glees commented that she put this policy into effect in 2017 and believes that confusion in a recent case was caused by

Dundee Township Board of Trustees – Regular Meeting
July 17, 2019

how the individual asked the staff. Trustee Harney commented that the Open Space group leverages an enormous amount of time/effort from volunteers and that these individuals can not be shut off from using Open Space staff to help complete their projects. Supervisor Glees noted that she has received a list of the ongoing projects from this volunteer and that these will be put on the Open Space schedule.

Trustee Ahrens asked if there is anyway to turn some of the Township's green space into activities that would generate income? Supervisor Glees commented that per state statute, there is nothing we can do to commercialize open space areas. The Township is limited to the fees it charges for activities like the 5K runs. Trustee Schaffer stated that in the past, the Township was permitted to farm areas like Snuffy's and Hallow & James. He asked what has changed. Attorney's position should be clarified to make sure it is correct. Trustee Harney noted that in the case of farming, the Township would lose its' exempt status and have to pay property taxes on the land which make it difficult to make money on such ventures.

Trustee Harney commented on the written Open Space report noting that at the Dixie site, the staff had installed water bars to help control the rain water runoff. Also, at Jelke, Highway Commissioner Sinnett and his staff had worked on the drainage on the Sleepy Hollow Road side by installing a new culvert. Also, that area has now been hand graded, erosion control grasses have been planted and the metal guardrail initially installed has been replaced with wooden boards. The next problem at Jelke is in the area by the Headless Horseman farm (near the Village Hall). Additional water bars need to be installed to prevent excess runoff from damaging the trail in that area.

Trustee Harney then brought up the subject of doing a strategic planning meeting for the Township facilitated by an outside party to help plan the future vision/goals for the Township. Trustee Schaffer commented that he felt the establishment of budget for the next year needs to come first so that any plans developed would be attainable with the funds that will be available. Trustee Johnson commented that he sided with Trustee Harney in that the Township does not have a unified strategy and that as in business you first need to create a vision for the organization and then develop the financial budgets. After additional discussion, the Board asked Supervisor Glees to obtain cost estimates for conducting a strategic planning session. Supervisor Glees will have this information for the August meeting.

Public Comments: Members of the public were in attendance, but no one wished to make a comment. The comment period was closed.

Old Business:

Update on Elgin land donation: Supervisor Glees stated that the remaining issues have been resolved and paperwork is ready for her signature.

New Business:

None

Dundee Township Board of Trustees – Regular Meeting
July 17, 2019

Audit/Approve Bills and Payrolls:

Audit Bills – Pending Town Fund Bills \$37,135.36; Pre-Paid Town Bills \$1,169.34; Payrolls \$36,760.91 & \$35,644.20; General Assistance Fund Bills \$0.00; Prior Month's General Assistance Costs \$15,388.13; General Assistance Payrolls - \$333.25 & \$0.00; Pending Cemetery Fund Bills \$7,696.47; Pre-Paid Cemetery Bills \$619.04; Payrolls \$9,663.49 & \$9,024.71; Pending Road & Bridge Fund Bills \$12,793.43; Pre-Paid Road & Bridge Bills \$972.68; Payrolls \$14,914.16 & \$15,162.76; Road IMRF/FICA Payrolls of \$2144.36 & \$2,184.63.

Trustee Johnson made the motion to approve the bills as audited with a second by Trustee Ahrens.

Trustee Harney called the motion and upon roll call vote, Supervisor Glee, and Trustees Ahrens, Schaffer, Johnson and Harney voted "aye" – Motion Carried.

Budget Transfers: None were presented.

Executive Session:

No Executive Session was called at this meeting.

Supervisor Glee made the motion to adjourn with a second by Trustee Johnson. Upon voice vote, all present voted "aye" – motion carried, and the meeting was adjourned at 8:20 pm.



Robert Block
Dundee Township Deputy Clerk