

Dundee Township Board of Trustees – Regular Meeting
January 15, 2020

Supervisor Glees called the Regular Meeting of the Board of Trustees to order at 7:01 PM at the Dundee Township Meeting Room, 611 East Main Street, Suite #201, East Dundee, IL.

Roll call: Supervisor Glees, and Trustees Ahrens, Harney, Johnson and Schaffer answered present at the roll call.

Trustee Johnson led the attendees in the Pledge of Allegiance.

Agenda:

Trustee Harney made the motion to approve the agenda as presented. Trustee Schaffer seconded the motion. Supervisor Glees called the motion and with a voice vote - all present voted “aye” - motion carried.

Minutes/Treasurer’s Report:

Trustee Harney made the motion to dispense with the reading and approve the minutes of the December 18, 2019 Board of Trustees regular meeting. Trustee Johnson seconded the motion. Supervisor Glees called the motion to approve the minutes and upon voice vote – all present voted “aye” – motion carried.

Trustee Harney made the motion to accept the December 31, 2019 Treasurer’s Report and Financial Reports through January 15, 2020 as presented subject to audit – Trustee Ahrens seconded the motion. Upon voice vote, all present voted “aye” – motion carried.

Reports:

Cemetery: Cemetery Manager Mark Rakow presented the burial statistics for 2019. During the past year there have been 112 burials vs the 2018 total of 129. Over the past ten years, the cemetery has averaged 125 burials per year. Trustee Johnson asked about the number of interments in the Columbaria during the past year. Mr. Rakow replied that there were 5 interments during 2019 and 1 so far in 2020. Trustee Schaffer asked about the brush cutting and tree trimming at the cemetery. Mr. Rakow replied that most of this work is done in the spring.

Assessor: Mr. Bielak stated he & his staff have begun their work on the assessments for 2020. The current projection is that assessments will have an overall increase of 4%. This increase is surprisingly driven by the low end of the real estate market. His department is also working on scheduling their mandatory training classes for this year. He is also working on his department’s budget, shopping for a new copier for their office, & completing performance reviews. The department has also begun their field work.

Trustee Johnson asked if there were any signs of new construction in the area. Mr. Bielak replied that he was not aware of any new construction other than the industrial and apartment complexes he had highlighted in prior reports.

Highway Commissioner: Mr. Sinnett reported he had spoken with the gas company and the gas line on Kasser Court in Lake Marian will be moved across the road. He noted that Kane County is investigating as someone appears to have done excavation in the area that caused a change in the course of the storm water. His department is continuing normal maintenance on the equipment.

Chris Kious – Kane County Board: Mr. Kious distributed copies of the newly published “Green Guide” which provides information on how to properly recycle various materials. He also noted that Chris Lauzen the current Chairman of the Kane County Board has withdrawn from running for re-election this year. He reviewed that recent

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Kane County Forest Preserve retreat at which the agency developed prioritization for projects at its' various sites. Key projects include a new entrance at Raceway Woods, Switzer Woods improvements and the Fox River Shore.

Kane County Sheriff: Kane County Deputy Sheriff Mike Wilgosiewicz and Deputy Chris presented their monthly update to the Board. They noted that there has been a rash of burglaries in the Plato Center area. Burglaries appear to be the work of a large group that hits homes and cars and that have been terrorizing the Kane & McHenry County areas. The Sheriff's new website is active with crime statistics. They also reviewed a group of car break-ins in the Algonquin Shore area.

With regards to the Milk Pail, the current liquor license holder will not be reapplying for a license. Kane County will be requiring the new owner to make improvements to the site, or the County will not issue a permit for the flea market. The new owner will most likely reapply for a liquor license but there will be no more outdoor concerts. Finally, they reviewed the situation with the ongoing construction on Route 31 especially near Miller Road.

Open Space: Mr. Dowiat's written report for January 2020 was presented. Comments were made regarding the presence of 3" high stubs in the paths and that walkers are tripping on them. The Board briefly reviewed the practice and requested that Open Space staff cut the stumps closer to the level of the path in the future.

Supervisor Glees reported that Andy Delorenzo has passed the Illinois requirements for being designated as a "Burn Boss" and will therefore be the lead on future burns.

Trustee Johnson reported that they had another very successful workday at the Dixie site. He said that they are seeing an increase in the number of volunteers at the workdays. The Board also reviewed the matter of staff availability for the volunteer workdays especially in the fall.

The Board also reviewed the cost of the installation of a new snowplow on one of the Open Space pickups. Supervisor Glees and Highway Commissioner Sinnett reviewed the estimated costs for having the open space parking lots plowed by a commercial firm. Supervisor Glees also outlined the plans for plowing the open space lots by both the Open Space staff and the Cemetery Staff.

Supervisor: Supervisor Glees presented her written report.

Public Comments: Mr. Chris Kious of the Kane County Board reported on the Kane County Complete Connects program which is designed to help ensure all residents are properly counted during the upcoming census. He offered to answer questions regarding the program.

Mr. Chris Kempf of Algonquin Shores commented on a variety of issues including:

- a) Open Space – Sue Harney made a comment during the drive for the Open Space Bond that no tax dollars would be spent to maintain the properties. He also stated that if you get a \$1 from the public and then give back \$0.50 what is really going on.
- b) Highway Department Budget Hearing – He asked why the full Agenda packet was not distributed ahead of the meeting to allow detailed questions from residents. Also, why were Public Comments not solicited at the Budget Hearing?
- c) Clerk – When the former Clerk resigned did their salary get reduced accordingly?
- d) He commented that he was offended by some of the language used during recent Board meetings.

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New Business:

Review/Approve contract for FY 2019-20 Audit: The proposed contract for the completion of the FY 2019-20 Financial Audit by Tighe, Kress and Orr was presented to the Board. After a brief discussion, Trustee Harney made the motion to approve the contract for the audit as presented with a second by Supervisor Glees. Supervisor Glees called the motion and upon roll call vote, Supervisor Glees, and Trustees Schaffer, Harney, Ahrens & Johnson voted “aye” – Motion Carried.

Old Business:

Review/Approval of State of Illinois Grant Money projects: Supervisor Glees again updated the Board on the State of Illinois Grant program. She said that the State Comptroller’s office is now reporting that the release date should be in March 2020. The Board continued to review the list of potential projects and the need to get the preliminary engineering started in order to have shovel-ready projects ready in the near future.

Review of Budget Documentation for the 2020 – 21 Budget Cycle: The Board reviewed the general changes made to the Budget documentation since the last meeting. Trustee Johnson asked questions on a number of the individual line items. Trustee Schaffer stated that he cannot support a 16% increase in the upcoming budget.

The Board reviewed the budget presented for the Assessor’s office. The Board discussed the following options for the budget:

- a) The potential deficit and the need to reduce planned spending.
- b) The potential need to cut jobs and the various job duties that would be impacted.
- c) The potential reduction in services that would be available to residents and the concept that the electors should decide what services they would want to cut.
- d) The Ride in Kane program and what reductions could be made in the spending for that program. Supervisor Glees noted that if the 708 Board referendum passes, funds from that program could be used to pay for the transportation of qualified individuals. She also said that she is looking at limiting the distance an individual can travel to 10 miles.

Trustee Schaffer asked if the IMRF portion of the salary package could be a separate levy and since it appears not to have a maximum limit, could this help pay for the salary package. The Board discussed the matter. The Town Fund currently has a consolidated levy which includes the IMRF funding. If the IMRF portion was separated into a new levy, it would require a voter approved referendum to create the new levy.

The Board also discussed the planned expenditures for the Open Space budget including the costs of items such as herbicide and other professional services. The General Assistance budget was discussed including the current need to transfer funds from the general town fund to cover the annual expenditures.

Kurt Asprooth of Ancel Glink and Trustee Johnson reviewed the concept of potentially showing two budget columns with one showing the estimated level of expenditures and the second showing the expected level of expenditures.

Audit/Approve Bills and Payrolls:

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Audit Bills – Pending Town Fund Bills \$42,116.19; Pre-Paid Town Bills \$823.37; Payrolls \$29,757.23 & \$33,128.37; Prior Month’s General Assistance Costs \$9,458.12; Pending General Assistance Bills: \$459.78; General Assistance Payrolls - \$484.96 & \$658.81; Pending Cemetery Fund Bills \$30,260.56; Pre-Paid Cemetery Bills \$56.71; Payrolls \$7,950.29 & \$7,869.56; Pending Road & Bridge Fund Bills \$13,878.09; Pre-Paid Road & Bridge Bills \$432.98; Payrolls \$13,830.43 & \$15,459.96; Road IMRF/FICA Payrolls of \$2,240.53 & \$2,445.41.

After a review of the bills, Trustee Johnson made the motion to approve the bills as audited with a second by Trustee Ahrens.

Supervisor Glee called the motion and upon roll call vote, Supervisor Glee, and Trustees Harney, Schaffer, Ahrens & Johnson voted “aye” – Motion Carried.

Budget Transfers: Budget Transfers #7 -10 were presented. After review, Trustee Harney made the motion to approve Budget Transfers #7 -10 as presented. Trustee Johnson seconded the motion. Supervisor Glee called the motion and upon roll call vote, Supervisor Glee, and Trustees Harney, Schaffer, Ahrens & Johnson voted “aye” – Motion Carried.

Executive Session:

The Board did not enter Executive Session.

Trustee Ahrens made the motion to adjourn with a second by Trustee Johnson. Upon voice vote, all present voted “aye” – motion carried, and the meeting was adjourned at 10:55 pm.

A handwritten signature in blue ink, reading "Robert L. Block", is written over a horizontal line.

Robert Block
Dundee Township Deputy Clerk