

Dundee Township Board of Trustees – Regular Meeting
December 18, 2019

Supervisor Glee called the Regular Meeting of the Board of Trustees to order at 7:11 PM at the Dundee Township Meeting Room, 611 East Main Street, Suite #201, East Dundee, IL.

Present at roll call: Supervisor Glee, and Trustees Ahrens, Johnson and Schaffer were present at the roll call. Trustee Harney was absent.

Supervisor Glee led the attendees in the Pledge of Allegiance.

Agenda:

Trustee Schaffer made the motion to approve the agenda as presented. Trustee Ahrens seconded the motion. Supervisor Glee called the motion and with a voice vote - all present voted “aye” - motion carried.

Minutes/Treasurer’s Report:

Trustee Johnson made the motion to dispense with the reading and approve the minutes of the November 20, 2019 Board of Trustees regular meeting. Trustee Ahrens seconded the motion. Supervisor Glee called the motion to approve the minutes and upon voice vote – all present voted “aye” – motion carried.

Supervisor Glee made the motion to dispense with the reading and approve the minutes of the December 10, 2019 Board of Trustees Special Budget meeting. Trustee Johnson seconded the motion. Supervisor Glee called the motion to approve the minutes and upon voice vote – all present voted “aye” – motion carried.

Trustee Ahrens made the motion to accept the November 30, 2019 Treasurer’s Report and Financial Reports through December 17, 2019 as presented subject to audit – Trustee Schaffer seconded the motion. Upon voice vote, Supervisor Glee and Trustees Ahrens, Johnson and Schaffer voted “aye” – motion carried.

Reports:

Open Space – Vehicle Damage at Dixie: Supervisor Glee reported that she had been contacted by the Algonquin Police Department regarding a one-car accident near the Dixie Briggs site that resulted in an estimated \$100 damage to a fence at the property. After a brief discussion, it was determined that no further action is necessary at this time.

Assessor: Mr. Bielak stated he & his staff have now completed all the commercial and residential appeals. He is continuing work on the appeal from Walgreens who has submitted very low appraisal values for their properties. The appeal should be heard in January 2020.

Highway Commissioner: Mr. Sinnett reported on work his department is doing to try and control a family of beavers that are building a dam on Jelke Creek near Boncosky Road. He also noted that his department will again be offering a Christmas tree recycling program at their facility.

Supervisor: Supervisor Glee presented her written report. She included a report on a security breach which occurred at the Township office. The breach involved a potential bomb threat which was handled by the Village of East Dundee Police Department. Supervisor Glee noted that these types of incidents again bring up the need for additional surveillance cameras at the facility. The Board discussed the matter and included a review of the need for surveillance equipment at all the Township sites.

Dundee Township Board of Trustees – Regular Meeting
December 18, 2019

Open Space: Mr. Dowiat’s written report for December was presented.

Cemetery: No Report.

Public Comments: Mr. Paul Sietz of Sleepy Hollow addressed the Board regarding the Budget issue. He briefly outlined his work experience and how he/his company dealt with budgets. He stated that based on the information presented on the Township budget, it is clear the Township has an unsustainable budget. The Board has focused their discussion on making budget cuts. His stated his concern is that there has been a lack of a discussion on the value of the services the Township provides residents. The residents deserve to know what services will be cut especially when you look out 2-3 years.

He noted that he lives in Sleepy Hollow and that while his property taxes have gone up 250% since 1998, the amount of taxes he pays for the Township has decreased from 3% in 1998 to <1% in 2018. While the numbers would differ based on what town a resident lives in, the Township’s tax revenue has not increased. He believes it is incumbent on the Board to decide where to put the Township’s money & prioritize services. Once this is done, then ask the voters based on the established priorities. No other comments were made, and the comment period was closed.

New Business:

Re-opening/Approval of amendment to Highway Department Budget – Infrastructure: Trustee Schaffer made a motion to Open the Public Hearing to re-open the 2019-20 Highway Department Budget. Trustee Johnson seconded the motion. Supervisor Glees called the motion and upon voice vote all present voted “aye” – motion carried.

Supervisor Glees reviewed the planned changes to the Highway Department budget. The primary modification is to the Infrastructure account to allow the Department to purchase additional salt. A member of the public asked why the modifications were necessary. Supervisor Glees and Highway Commissioner Sinnett reviewed the State of Illinois changes regarding the use of Motor Fuel Tax revenue and the purchase of salt. After additional discussion, Trustee Ahrens made a motion to approve the following modifications to the Highway Department’s FY 2019-20 budget – Increase the Infrastructure line item to \$400,000; increase the line item for Uniforms to \$3,800 and increase the Contingency line item to \$20,000. Trustee Johnson seconded the motion. Upon roll call vote, Supervisor Glees, and Trustees Schaffer, Johnson and Ahrens all voted “aye” – motion approved.

Review/Approval of 2020 Meeting Dates: The proposed Board of Trustee and Cemetery Board meeting dates for 2020 were presented. After a brief discussion, Trustee Schaffer made the motion to approve the 2020 Meeting Dates as presented. Trustee Ahrens seconded the motion and upon voice vote all present voted “aye” – motion carried.

Review/Approval of 2020 Holiday Schedule: The proposed 2020 Holiday Schedule was presented to the Board. After review, Trustee Johnson made the motion to approve the 2020 Holiday Schedule as presented with a second by Trustee Ahrens. Supervisor Glees called the motion and upon voice vote all present voted “aye” – motion carried.

Dundee Township Board of Trustees – Regular Meeting
December 18, 2019

Old Business:

Review/Approval of State of Illinois Grant Money projects: Supervisor Glees provided the Board with an update on the State of Illinois Grant program. She reported that the State Comptroller's office has said that they will begin to look at potential projects after February 1, 2020. The actual funding will start to be available somewhere in the July – September 2020 timeframe. Supervisor Glees outlined the State of Illinois's web portal that will be used to submit potential projects. She noted that it is a secure webpage and that there is no public access available. She is the registered user and will have to enter information on each potential project including the project name, an estimate of the cost, a capsulated description of the work, a prevailing wage agreement and other information. The Comptroller's office will review and approve the projects.

Audit/Approve Bills and Payrolls:

Audit Bills – Pending Town Fund Bills \$35,660.30; Pre-Paid Town Bills \$1,122.80; Payrolls \$34,092.28 & \$34,281.80; Prior Month's General Assistance Costs \$9,577.73; Pending General Assistance Bills: \$24.60; General Assistance Payrolls - \$549.02 & \$549.02; Pending Cemetery Fund Bills \$8,058.86; Pre-Paid Cemetery Bills \$397.18; Payrolls \$7,873.69 & \$10,582.16; Pending Road & Bridge Fund Bills \$44,382.85; Pre-Paid Road & Bridge Bills \$880.86; Payrolls \$14,914.16 & \$14,914.16; Road IMRF/FICA Payrolls of \$2,144.36 & \$2,144.36.

After a review of the bills, Trustee Schaffer made the motion to approve the bills as audited with a second by Trustee Johnson.

Supervisor Glees called the motion and upon roll call vote, Supervisor Glees, and Trustees Schaffer, Ahrens & Johnson voted "aye" – Motion Carried.

At 8:35 PM Trustee Harney entered the conference room and was recognized by Supervisor Glees

Review of Budget Documentation for the 2020 – 21 Budget Cycle:

Supervisor Glees opened the discussion of the FY 2020-21 budget. The Payroll Worksheet requested by Trustee Schaffer was presented. Trustee Schaffer commented that the Board needs to reduce salary costs in the Budget, however, it is difficult to review all the costs when the Board does not have the full budget.

Supervisor Glees reviewed the public comment that the Board needs to prioritize services it provides to residents. Let the voters decide what services to cut. Review of example of property tax bills going up 250% since 1998 but the amount of dollars going to the Township has gone down during that period.

Trustee Harney reviewed the need to do a detailed planning session and to work with focus groups. She stated that unfortunately the Board does not have the funds and the time necessary to complete these studies before the adoption of the new budget. She also reviewed the staffing levels in the Township's departments.

Trustee Johnson stated he felt that the Board has the following four options to deal with the Budget:

- a) Cut Staff
- b) Use Reserves
- c) Cut Programs

Dundee Township Board of Trustees – Regular Meeting
December 18, 2019

- d) Go to Referendum to seek additional funding

Trustee Harney presented her proposal for the budget which includes utilization of the Open Space reserve funds to allow the payment of some of the open space salaries and the completion of a number of Open Space project to be included in the FY 2020-21 budget.

Trustee Johnson stated he felt that there are several additional high priority items for inclusion in the Open Space budget including:

- a) Hiring of a Grant Writer ~ \$20K
- b) Development of a Wahoo Woods #2 at the Jelke Creek site
- c) New signage for the Open Space sites

The Board will continue to review the budget and will further discuss it at the January 2020 meeting.

Certification of Resolution 2019-0100 Mental Health Board Referendum: Township Counsel explained the statute regarding the creation of the 708 Mental Health Board and the procedures for placing the referendum to create the 708 Mental Health Board on the ballot including the need for the adoption of Resolution 2019-0100. Resolution 2019-0100 was presented. Supervisor Glees outlined her plans to inform voters on the need for the 708 Mental Health Board including visiting civic groups and distribute of educational flyers.

Trustee Johnson made the motion to adopt Resolution 2019-0100 for the creation of a 708 Mental Health Board and to place the referendum on the March 17, 2020 ballot. Trustee Harney seconded the motion. Supervisor Glees called the motion and upon roll call vote, Supervisor Glees, and Trustees Schaffer, Harney, Ahrens & Johnson voted “aye” – Motion Carried.

Budget Transfers: No Budget Transfers were presented.

Executive Session:

The Board did not enter Executive Session.

Trustee Harney made the motion to adjourn with a second by Trustee Ahrens. Upon voice vote, all present voted “aye” – motion carried, and the meeting was adjourned at 9:59 pm.



Robert Block
Dundee Township Deputy Clerk