

Dundee Township Board of Trustees – Regular Meeting  
April 17, 2019

Supervisor Glee called the Regular Meeting of the Board of Trustees to order at 7:02 PM at the Dundee Township Meeting Room, 611 East Main Street, Suite #201, East Dundee, IL.

**Present at roll call:** Supervisor Glee and Trustees Ahrens, Harney, Johnson and Schaffer were present at the roll call.

Assessor Mike Bielak led the attendees in the Pledge of Allegiance.

**Agenda:**

Trustee Johnson asked that the Agenda be modified to include a discussion of items from the Annual Township Meeting. Trustee Schaffer made the motion to approve the agenda as amended. Trustee Harney seconded the motion. Supervisor Glee called the motion and all present voted “aye” - motion carried.

**Minutes/Treasurer’s Report:**

Trustee Johnson moved to dispense with the reading and approve the minutes of the March 20, 2019 Board of Trustees regular meeting. Trustee Ahrens seconded the motion. Supervisor Glee called the motion to approve the minutes and upon voice vote – all present voted “aye” – motion carried.

Trustee Harney moved to dispense with the reading and approve the minutes of the March 29, 2019 Board of Trustees Special Budget meeting. Trustee Johnson seconded the motion. Supervisor Glee called the motion to approve the minutes and upon voice vote – all present voted “aye” – motion carried.

Trustee Harney made the motion to accept the March 31, 2019 Treasurer’s Report and Financial Reports through April 16, 2019 as presented subject to audit – Trustee Ahrens seconded the motion. Upon voice vote, Supervisor Glee and Trustees Ahrens, Harney, Johnson and Schaffer voted “aye” – motion carried.

**Reports:**

**Highway Commissioner:** Highway Commissioner Scott Sinnett reported that the new salt barn is being painted and the windows are being treated. His staff is currently beginning preparing for the summer paving work, installing culverts and opening ditches.

Trustee Harney asked about the drainage channel in Sleepy Hollow by the Jelke Creek site. Mr. Sinnett replied that the Highway Department will be installing new culverts and drainage to direct the storm water to the creek. They will also add a bridge over the creek. The design has been coordinated with Kane County.

**Assessor:** Mr. Bielak stated his department is working on the Quadrennial assessment. Also, they have been busy with the Senior Freeze applications. He noted the continuing problem senior/disabled residents are having trying to access the office as there are still no automatic doors at either entrance. He asked that the Board look at installing automatic doors as soon as possible.

Trustee Schaffer asked Mr. Bielak about a slide he presented at the Annual Town Meeting regarding the readjustment of values on Commercial property. He questioned if these parcels are currently paying property taxes. Mr. Bielak responded that the slide reflected just the straight assessed value of the properties but that these

Dundee Township Board of Trustees – Regular Meeting  
April 17, 2019

properties are currently paying taxes.

**Cemetery:** Mark Rakow, Dundee Township Cemetery Manager, presented a report showing the burial statistics for the first quarter of 2019 and compared those numbers to prior years. He also noted that the staff is currently working on trimming bushes and preparing for the start of the mowing season. He said that regarding the paving project, they are waiting for quotes for installing the new drywall system. Finally, he reviewed the current search for a seasonal worker at the Cemetery.

Highway Commissioner Sinnett asked if the drywell is a replacement for the old units. Mr. Rakow replied that it is a new unit and not a replacement and briefly reviewed the specifications for the unit.

**Sheriff's Office:** Kane County Deputy Sheriff Mike Wilgosiewicz presented his monthly update to the Board. He noted that there were approximately 700 calls since January 1<sup>st</sup> for assistance by the Sheriff in Dundee Township. He said most of the calls were for routine services such as serving a subpoena. He will be providing the report to all of the Board members.

**Open Space:** Mr. Dowiat's written report was presented. In addition, it was noted that longtime Steward at Dixie Briggs, Mr. Al Wilson has submitted a notice that he will be retiring. Finally, staff reported that there will be a work day to complete a survey of the buttercup population at the Dixie site.

**Open Space Coordinator:** No report

**Supervisor:** Supervisor Glees presented her written report. Key items included a report from the Illinois Department of Natural Resources informing the Township that they have completed the deer program for this year. The laboratory is running late on running the samples, so the final results will not be available until June. Also, the Township has received a non-matching grant that will provide 324 milkweed plants from the Monarch butterfly watch group. Plants will be placed at Salamander Springs, the Jelke Annex and the Library Springs sites.

Trustee Ahrens asked about the Open Space workday incident.

Trustee Ahrens also asked if a client comes into the office for the DTC Closet and a volunteer is not here – does the staff or the Supervisor take the client through the closet? Supervisor Glees responded that staff may take a client through the closet if the client has made an appointment, however she does not directly assist with this program.

**Public Comments:** While members of the public were present at the meeting, no individuals wished to make a comment. Comment period closed.

**Trustees:**

Trustee Harney reported that the Kane County Planning Commission is celebrating the 25<sup>th</sup> Anniversary of launching the 2020 Conceptual Land Use Strategy Plan. She also noted that the Commission is working on the CMAP 2050 plan. Finally, she reported on the Kane County Forest Preserve District's program to use regenerative agricultural techniques for the land they lease to farmers. This program results in the use of less fuel and herbicides.

Dundee Township Board of Trustees – Regular Meeting  
April 17, 2019

Trustee Ahrens asked if the Township could lease any of the Open Space property for farming to generate income. The Board reviewed the matter and noted that due to easements and other restrictions that have been placed on the Open Space parcels only the Bartels' property could be farmed.

Trustee Harney commented that a firm has offered a discount on re-roofing the Village of Sleepy Hollow's Village Hall in return for placing solar panels on the roof. Trustee Schaffer noted that during a recent vacation trip to St. Louis, he visited the Chocolate Chocolate Chocolate company and they have solar panels on the roof of their new building and a display inside shows the ongoing savings in electricity.

Trustee Johnson stated that he would like various experts on solar power to come and make presentations to the Board and have them explain the benefits/costs of solar power. Also, the Township should survey locations that could be converted to solar power.

**Discussion of Annual Township Meeting:** Trustee Johnson asked about the proposed referendums, where do we go from here? What are the implementation steps?

- a) **708 Mental Health Board** – Supervisor Glees stated that she believes the 708 referendum had support at the Annual Township Meeting. The enabling legislation laid out the process for the referendum. The Board still needs to set the amount the potential levy. Supervisor Glees suggested that after the May Board meeting, the Board should have AID and representatives from other Townships such as St. Charles who currently have a 708 Board come in and review the matter. Trustee Harney stated she would like an assessment of the cost of the service as well as an idea of what the needs in the Township are for these services and what is needed to address this issue. Trustee Schaffer asked what facilities in the Township such as Aunt Martha's are currently doing. Trustee Harney stated that the Township would need to do an informational outreach to inform voters about the 708 issue – cannot just put the issue on the ballot. Also, it was stated that the Board would like the Kane County Health Board to review the current opioid epidemic as this information is critical to understand as part of this overall issue.
- b) **Referendum for Levy Increase** – The Board discussed the budget issue and the potential need to make cuts in spending now. The Board reviewed whether the referendum could be brought by an elector petition or if it could only be placed on the ballot by Board action.
- c) **Referendum on Merging Highway Department into the Township** – The Board discussed the matter and felt that the direction from the electors at the Annual Township Meeting was that this issue should be dropped from further consideration.

**Old Business:**

**Update on Elgin land donation:** Supervisor Glees reported that another issue has come up from the City of Elgin and that there is again no indication of when the paperwork will be ready. Matter tabled.

**New Business:**

**Review/Approval of Re-appointment of Mark S. Seigle to another 3-year term as a Trustee on the West Dundee Fire Protection District:** After a brief discussion, Trustee Schaffer made the motion to re-appoint Mark S. Seigle to another 3-year term as a Trustee on the West Dundee Fire Protection District with a second by Trustee Harney. Upon voice vote, all present voted "aye" – Motion Carried.

Dundee Township Board of Trustees – Regular Meeting  
April 17, 2019

**Audit/Approve Bills and Payrolls:**

Audit Bills – Pending Town Fund Bills \$34,837.82; Pre-Paid Town Bills \$1,674.62; Payrolls \$34,796.18 & \$34,742.33; General Assistance Fund Bills \$2,674.71; Prior Month's General Assistance Costs \$9,592.32; General Assistance Payrolls - \$58.81 & \$490.08; Pending Cemetery Fund Bills \$6,135.61; Pre-Paid Cemetery Bills \$651.92; Payrolls \$8,060.33 & \$7,555.41; Pending Road & Bridge Fund Bills \$15,302.34; Pre-Paid Road & Bridge Bills \$428.71; Payrolls \$14,077.55 & \$14,077.55; Road IMRF/FICA Payrolls of \$2,011.52 & \$2,011.52; Road & Bridge Insurance Bills \$1,137.84.

Trustee Harney made the motion to approve the bills as audited with a second by Trustee Johnson. Upon roll call vote, Supervisor Glee and Trustees Ahrens, Johnson, Schaffer and Harney voted "aye" – Motion Carried.

**Budget Transfers:** None were presented.

**Executive Session:**

No Executive Session was called at this meeting.

Trustee Harney made the motion to adjourn with a second by Trustee Johnson. Upon voice vote, all present voted "aye" – motion carried, and the meeting was adjourned at 8:56 pm.



Robert Block  
Dundee Township Deputy Clerk