

Dundee Township Board of Trustees – Regular Meeting
November 28, 2018

Supervisor Glees called the Regular Meeting of the Board of Trustees to order at 7:05 PM at the Dundee Township Meeting Room, 611 East Main Street, Suite #201, East Dundee, IL.

Present at roll call: Supervisor Glees and Trustees Ahrens, Harney, Johnson and Schaffer were present at the roll call.

Cemetery Manager Mark Rakow led the attendees in the Pledge of Allegiance.

Agenda:

Trustee Schaffer made the motion to approve the agenda as presented with a second by Trustee Ahrens. Supervisor Glees called the motion and all present voted “aye” - motion carried.

Minutes/Treasurer’s Report:

Trustee Johnson moved to dispense with the reading and approve the minutes of the October 17, 2018 Board of Trustees regular meeting as amended. Trustee Schaffer seconded the motion. Supervisor Glees called the motion to approve the minutes as amended and upon voice vote – all present voted “aye” – motion carried.

Trustee Schaffer moved to accept the October 31, 2018 Treasurer’s Report and Financial Reports through November 26, 2018 as presented subject to audit – motion was seconded by Trustee Harney. Upon voice vote, Supervisor Glees and Trustees Harney, Johnson, Ahrens and Schaffer voted “aye” – motion carried.

Reports:

Highway Commissioner: Highway Commissioner Sinnett said his Department had to deal with the two recent snow storms. He noted that the Department had received a number of compliments about their handling of the snow from residents.

He is continuing to investigate the question of whether Ridge Road meets the qualifications of a dedicated road. Supervisor Glees and he will further investigate in the coming weeks. Work has started on the Salt Barn (Mr. Sinnett distributed photos of the work) – it is 40’ square in size and should be completed on schedule.

Trustee Johnson commented on the cooperation between the Highway Department and the Open Space staff on the installation of road gravel at several of the sites.

Cemetery: Cemetery Manager Mark Rakow presented his report which highlighted the damage to a number of the large pine trees at the cemetery during the recent heavy snow. Many large branches and one tree top came down and were removed. The Holiday wreath sales are going well – 125 of the 175 wreaths ordered have been sold. He noted that burials are on par with prior years. The Township Supervisor & Office Manager are working on the resolution of the maintenance contract for the Columbaria. Finally, to date, 12 niches have been sold in the Columbaria.

Open Space – Kirby Dowiat, Natural Areas Manager: Mr. Dowiat’s monthly report for November was presented. The report highlighted recent projects including the cleanup at Helm Woods, the restarting of the volunteer workdays and the staff’s continuing work to control various invasive species before the onset of winter.

Dundee Township Board of Trustees – Regular Meeting
November 28, 2018

Trustee Johnson noted that the early snow and cold weather hampered the completion of the fall burn season and this will negatively impact the spring burn season and work that can be done.

Assessor: Assessor Bielak submitted a written report to the Board which was summarized by Clerk Block. Supervisor Glees and the Board discussed the impact of a recent electrical blackout and the damage done to the Assessor's telephone system and the alternatives for providing telephone service for the department.

Supervisor: Supervisor Glees presented her written report. Trustee Johnson commented on what he stated was an alarming issue namely the introduction of HB4637 that would provide a method for eliminating Townships in McHenry and Lake Counties. Supervisor Glees commented that the Township Officials of Illinois (TOI) do not believe the bill will pass. Governor Rauner has stated that he would not sign a "call out" bill. Also, the bill may be illegal as per counsel there is no legal way except going to a State Constitutional Congress to remove General Assistance from Townships and the Supervisor's office.

The Board revisited the question on Ridge Road and the access road. They reviewed the history beginning with the purchase of the land in the 1950's. Our counsel recommends to push back the decision to the county. Kane County has stated that if the road was never dedicated, then the Highway Department should not plow.

Trustee Johnson asked Supervisor Glees about the new Sledding hill at the Raceway Site and the apparent cooperative effort between the Township and Mr. Redmer. He asked that the issue be placed on December's Agenda to review the matter regarding allowing Mr. Redmer to work on the site and the liability issue of a private individual doing work on an Open Space site.

Public Comments:

Chris Kious of Algonquin addressed the Board. He stated he had recently been elected to serve on the Kane County Board and the he looked forward to working with the Township. He will be on the Forest Preserve Commission.

Chris Kempf of Algonquin Shores commented on the roads in his subdivision. He stated that the original plat of the subdivision from 1927 showed that all roads in the subdivision were accepted by the Kane County Highway Department. He has never seen a formal document that transferred the authority for these roads from the County to the Township. The Highway Commissioner in the 1970's didn't always plow the roads. In the 1980's, Highway Commissioner Chuck Behm stated the roads were not delineated and that lead to problems. Mr. Kempf noted he is working with Highway Commissioner Sinnott to bring in gravel and he hopes they continue to work together.

No other members of the public desired to speak and the public comment period was closed.

Old Business:

Review/Approval of "No Biking Permitted Areas at the Raceway Woods Site:

Supervisor Glees stated that currently no action is needed. The Biking Subcommittee has meet and is working on a committee report to be presented to the Board. Trustee Harney noted that she had walked the area with Mike Angus of CAMBr and received clarification of the three new trails they are seeking. A new map with these three trails is being prepared and will be submitted to the Biking Committee.

Dundee Township Board of Trustees – Regular Meeting
November 28, 2018

Trustee Schaffer expressed his disappointment that the Biking Committee meetings were scheduled to begin at 5:00 PM as he had an interest in attending but with the early start time his work schedule would not permit his attendance.

Update on Elgin land donation: Supervisor Glees reported that there is good news – the contract is moving forward. Even better news, the association has agreed to pay the Township a yearly stipend for the management and labor at the site with a 3% increase per year.

New Business:

Acceptance of Resignation of Robert Block from position of Township Clerk –

Supervisor Glees read the letter of resignation from Robert Block from the position of Township Clerk. The Board briefly discussed the matter. Trustee Harney made the motion to accept the resignation of Robert Block from the position of Township Clerk with great regret. Trustee Ahrens seconded the motion. Upon roll call vote Supervisor Glees and Trustees Harney, Ahrens Johnson and Schaffer voted “aye” – motion carried.

Review/Approval of Appointment of Annabelle Block as Township Clerk –

Supervisor Glees outlined the process that she had followed to attempt to find an individual to accept the position of Township Clerk including contacting the Township Republican Party and other individuals. After consultation with counsel, she is making the motion to appoint Annabelle Block to fill the vacant position of Township Clerk. Trustee Harney seconded the motion. After a brief discussion, Supervisor Glees called for a roll call vote. Upon roll call vote Supervisor Glees and Trustees Harney, Ahrens Johnson and Schaffer voted “aye” – motion carried.

Review/Approval of Ordinance 2018-007 Township Levy for the 2018 Property Taxes Payable 2019 –

Ordinance 2018-007 Township Levy for the 2018 Property Taxes Payable 2019 was presented. Trustee Harney made the motion to approve Ordinance 2018-007 as presented with a second by Supervisor Glees. Upon roll call vote Supervisor Glees and Trustees Harney, Ahrens Johnson and Schaffer voted “aye” – motion carried.

Review/Approval of Ordinance 2018-008 Highway Levy for the 2018 Property Taxes Payable 2019 –

Ordinance 2018-008 Highway Levy for the 2018 Property Taxes Payable 2019 was presented. Trustee Schaffer made the motion to approve Ordinance 2018-008 as presented with a second by Trustee Johnson. Upon roll call vote Supervisor Glees and Trustees Harney, Ahrens Johnson and Schaffer voted “aye” – motion carried.

Review/Approval of 2019 Agreement with Pace for the Ride in Kane program –

Supervisor Glees presented the 2019 Agreement with Pace for the Dundee Township Ride in Kane program. She stated that she would like to table any action on this agreement until the December meeting as there is a Quarterly Ride in Kane Sponsor Meeting on December 4, 2018 and there are currently many issues with Pace. The Kane County Supervisors have met, and they believe that the charges issued by Pace do not reflect the quality of services being provided to the Townships. There are many problems with the full agreement with Pace. Trustee Harney noted that the Agreement before the Board is separate from the service agreement for the Ride in Kane Program. The Agreement in the packet is for the continuing subsidy/grant issued by Pace to Dundee Township to help pay for the Township’s Ride in Kane program. If the Board does not approve this Agreement by the deadline it could mean that Pace will terminate this unique program and the Township would most likely never get it back. Trustee Harney reiterated that this subsidy is independent of the Ride in Kane program. The Board discussed the program and agreed to table approval until the December 2018 meeting.

Dundee Township Board of Trustees – Regular Meeting
November 28, 2018

Audit/Approve Bills and Payrolls:

Audit Bills – Pending Town Fund Bills \$46,066.10; Pre-Paid Town Bills \$2,251.98; Payrolls \$35,272.04, \$34,341.20 & \$34,238.22; Prior Month's General Assistance Costs \$11,543.81; Pending General Assistance Bills \$665.88; General Assistance Payrolls - \$495.56, \$485.65 & \$446.00; Pending Cemetery Fund Bills \$13,254.34; Pre-Paid Cemetery Bills \$645.22; Payrolls \$8,498.78, \$7,957.19 & \$7,647.23; Pending Road & Bridge Fund Bills \$197,400.65; Pre-Paid Road & Bridge Bills \$1,730.09; Payrolls \$14,505.95, \$14,277.55 & \$14,277.55; Road IMRF/FICA Payrolls of \$2,247.91, \$2,207.93 & \$2,207.93; Pending Road & Bridge Equipment/Building Bills \$4,245.75.

Trustee Johnson made the motion to approve the bills as audited with a second by Trustee Ahrens. Upon roll call vote, Supervisor Glees and Trustees Ahrens, Johnson, Schaffer and Harney voted "aye" – Motion Carried.

Budget Transfers: Budget Transfers # 6,7 & 8 were presented. Trustee Harney made the motion to approve Budget Transfers # 6,7 & 8 as presented with a second by Supervisor Glees. Upon roll call vote, Supervisor Glees and Trustees Ahrens, Johnson, Schaffer and Harney voted "aye" – Motion Carried.

Executive Session:

No Executive Session was called at this meeting.

Trustee Harney made the motion to adjourn with a second by Trustee Johnson. Upon voice vote, all present voted "aye" – motion carried, and the meeting was adjourned at 9:30 PM.



Robert Block
Dundee Township Deputy Clerk