

Dundee Township Board of Trustees – Regular Meeting
July 18, 2018

Supervisor Glees called the Regular Meeting of the Board of Trustees to order at 7:03 PM at the Dundee Township Meeting Room, 611 East Main Street, Suite #201, East Dundee, IL.

Present at roll call: Supervisor Glees and Trustees Ahrens, Harney, Johnson and Schaffer. Trustee Schaffer led the attendees in the Pledge of Allegiance.

Agenda:

Trustee Harney made the motion to approve the agenda as presented with a second by Trustee Johnson. Upon voice vote – all present voted “aye” – motion carried.

OPENING OF BIDS FOR NEW SALT BARN – HIGHWAY DEPARTMENT

Supervisor Glees asked Clerk Block to open the bids received for the new salt barn for the Highway Department. Clerk Block noted that one bid had been received. The bid was from Bulk Storage of Beecher, IL and it totaled \$276,740.00 for the construction of the barn. Mr. Zack Deery, President of Bulk Storage, noted that they would not be able to complete the project in the timeframe requested in the bids. He estimated the barn would be completed in December 2018. The bid was given to Highway Commissioner Scott Sinnett for his review/approval.

Minutes/Treasurer’s Report:

Assessor Bielak requested a correction in the June 20, 2018 minutes. The State of Illinois factor to be applied to properties next year should be 1.069% not 1.65%. Trustee Schaffer moved to dispense with the reading and approve the minutes of the June 20, 2018 Board of Trustees Regular Meeting as amended. Trustee Ahrens seconded the motion. Supervisor Glees called the motion and all present voted “aye” - motion carried.

Trustee Schaffer moved to accept the June 30, 2018 Treasurer’s Report and Financial Reports through July 18, 2018 as presented subject to audit – motion was seconded by Trustee Harney. Upon voice vote, all present voted “aye” - motion carried.

Reports:

Highway Commissioner: Highway Commissioner Sinnett summarized the work his staff has been doing to get the selected roads ready for repaving. There will be approximately 1 ½ miles of road repaved this season and the contractor should be starting the work the week of July 23rd. The staff has also been busy cleaning out storm drains and clearing flood water.

Assessor: Assessor Bielak reported that the Kane County Assessment office published the notices of change in assessed value for Dundee Township properties in the July 9th Daily Herald which makes the deadline for filing an appeal August 8th. Initial reports from the State of Illinois are that state equalization factor for our area will be 1.069 % next year. He noted that there were not as many changes in values this year (~10 -15% of properties) compared to last year. Trustee Johnson asked if it was possible to separate the impact of new construction on the overall EAV from the increases in assessed value on existing properties. Assessor Bielak will investigate this matter.

Cemetery: Clerk Block presented a written report for the Cemetery. Key topics included the resignation of current Cemetery Trustee Jim Cudney, the continuing work on the Columbaria Garden and the burial statistics for the 2nd quarter of the year.

Supervisor: Supervisor Glees presented her written report which included an update on the Dundee Township Cares closet. She also spoke about the issue the Open Space group is having with the CAMBr mountain biking organization at Raceway Woods. The club has permission from the Kane County Forest Preserve to create biking trails on their portion of the site. However, it has been discovered that some of the riders are going on the Township property and want to expand their trails to the Shaw property and Snuffy’s Prairie. The question is how to control the bikers and keep them off sensitive property including areas designed as water shed areas under the

Dundee Township Board of Trustees – Regular Meeting
July 18, 2018

protection of the IDNR. The head of CAMBr has stated that it is difficult to control the individual bikers and that they tend to do what they want. Supervisor Glees noted that new signage is being installed at the site stating that no bikes are permitted. She also believes the Township needs to stand with the Shaw family and the IDNR to stop the spread of biking into our side of the property. She will be meeting with the IDNR to review the matter. Supervisor Glees has told the head of CAMBr that she would be willing to set up a meeting with them and the IDNR to review the matter. Trustee Johnson requested that we contact the Kane County Forest Preserve to see if their police force could assist with enforcement matters.

Supervisor Glees presented an update on the Ride in Kane program – Pace has recently had a large turnover in personnel and as a result the quality of service is down; there are dispatch problems; and riders have been stranded. She attended a meeting with other program sponsors, AID, and Pace. Pace brought their new management team and promised corrective action.

Open Space – Kirby Dowiat, Natural Areas Manager: Mr. Dowiat monthly report for July was distributed to the Board. His report emphasized the continuing work being done to control various invasive species using mowing and herbiciding. Also, he reviewed the ongoing trail maintenance program.

Open Space Coordinator-Katie Meyer: Her written report was presented and included information on the planning being done for the upcoming fall program including community events, school field trips and the return of the regularly scheduled volunteer workdays. She also noted the receipt of 6 free oak trees from the Conservation Foundation.

Clerk: The report announced the dates for the early voting for the November 2018 General Election and the progress on the financial audit for FY 2017-18.

Open Space – Jelke Creek: Clerk Block and Supervisor Glees reviewed a resident's report that while they were walked at the Jelke Creek site, several bullets flew by them. The incident occurred on the East side of the property.

Trustees: Trustee Harney reviewed items from her attendance at a recent Kane County Planning Commission meeting. She noted that Kane County has seen a dramatic increase in opioid use. Also, the report presented to the commission showed a significant increase in childhood obesity along with a decrease in childhood activity. There is also an increase in mental health issues which appears to go hand in hand with budget cutbacks from the State. It will cost much more now to correct these issues.

Trustee Harney also reported that the Commission is working to declare the Fox River as a water recreational area and they have asked for a letter of support from the Township. If the declaration is approved, it will give access to more grants for improvements to the river. She also noted that the Chicago Metropolitan Agency for Planning is beginning work on their 2050 plan.

Public Comments: Members of the Public were in attendance, but no comments were offered.

Old Business:

Update on Elgin land donation: Supervisor Glees stated that she had heard from Mr. John Regan, the attorney representing the donating party, and the matter is moving forward, and the paperwork should be to the Township by the end of August.

Dundee Township Board of Trustees – Regular Meeting
July 18, 2018

Discussion on potential referendum regarding property tax increase: The matter was tabled to the next Board meeting.

Review/Approval of installation of ADA facilities at Open Space locations: Supervisor Glee reviewed that a resident at the last meeting had brought a request to have the Township install a handicap accessible loop at the Dixie Briggs site. The estimated cost for the project would be \$15 – 20,000 and would need to be added into next year's budget plans. Also, the work would need to be approved by the Illinois Nature Preserves Commission prior to beginning the work. Steve Byers has given Supervisor Glee the name of the individual she needs to speak with regarding this approval process. Trustee Johnson requested that work continue on preparing the necessary drawings and engineering to submit to the Illinois Nature Preserves Commission.

Supervisor Glee noted the accessibility projects at several other sites including the installation of an accessible ramp at Wahoo Woods by cutting out of portion of the existing curb and installing rotted crushed granite to create the ramp. The Highway Department will assist with this project. The other project will be the installation of Handicap Accessible Restrooms at the Raceway and Jelke sites.

New Business:

Review/Approval of Referendum to Consolidate the Dundee Township Highway Department into the Township: Supervisor Glee and Trustee Harney outlined the purpose of the referendum to consolidate the Highway Department into the Township. Trustee Schaffer stated he currently disagrees with placing the referendum on the ballot as he doesn't see the action providing any cost savings – the new "manager" for the Highway Department would most likely be paid the same as the current Commissioner and the Township Board would be picking up the responsibility for the Highway Department. Trustee Johnson noted that he would like to see more hard data on the matter before deciding. He does not want the matter to turn into an Algonquin Township type issue.

Trustee Harney reiterated that she is not talking about cost savings but rather believes the consolidation would improve transparency to the residents and would allow the Department to function more efficiently if it was modelled after the Public Works Departments of local Villages. The Board reviewed the Algonquin Township matter.

The Board asked Mr. Sinnott for his opinion. He stated he believes his Department is helping residents and the other Township Departments. He will prepare a more detailed response for the August meeting. The Board decided to table the matter until the August meeting.

Review/Approval of Electrical Aggregation Provider and contract for new term:

Mr. Jim Belden of Belden Energy Solutions presented a report to the Board that outlined the history of the Township's Electrical Aggregation Program which is currently set to expire in September 2018, the results from the requests for proposals from six (6) potential suppliers for the next contract period and a timetable for the implementation of the new contract. Mr. Belden stated he had gone back to the Dynegy and Constellation for their best pricing for a one, two, and three-year renewal period. As the pricing from the two companies was virtually identical, Mr. Belden recommended the Board select Constellation due to our existing relationship with them. He also recommended selecting a two-year contract term. The Board discussed the matter and Trustee Harney made a motion to select Constellation as the supplier for the new two-year term for the Dundee Township Electrical Aggregation program with the pricing of \$0.07051/kW. Trustee Johnson seconded the motion. Upon roll call vote, Supervisor Glee and Trustees Ahrens, Johnson and Harney voted "aye" – Trustee Schaffer voted "nay" - Motion Carried.

Review/Approval for Supervisor to sign Electrical Aggregation contract on behalf of Board of Trustees: Due to the selection of Constellation as the supplier for the renewal of the Electrical Aggregation program, a new master contract was not required and therefore there was no action on this item.

Dundee Township Board of Trustees – Regular Meeting
July 18, 2018

Review/Approval of contract to re-roof and side maintenance building at West Cemetery:

Clerk Block submitted to the Board a quotation from Legend Exteriors and Construction for the roofing and siding of the maintenance building at the West Cemetery. The work was recommended by the Cemetery Board. The Board discussed the size and use of the structure. Also, the scope of work was reviewed. Trustee Harney made the motion to approve the roofing and siding work by Legend Exteriors and Construction for the West Cemetery maintenance building. Trustee Johnson seconded the motion and upon roll call vote, Supervisor Glees and Trustees Ahrens, Johnson, Schaffer and Harney voted “aye” – Motion Carried.

Audit/Approve Bills and Payrolls:

Audit Bills – Pending Town Fund Bills \$27,019.81; Pre-Paid Town Bills \$917.80; Payrolls \$34,536.96 & \$33,997.09; Pending General Assistance Bills \$1,881.14; General Assistance Payrolls - \$535.20 & \$436.09; Pending Cemetery Fund Bills \$10,795.51; Pre-Paid Cemetery Bills \$280.64; Payrolls \$10,068.38 & \$9,658.18; Pending Road & Bridge Fund Bills \$11,095.58; Pre-Paid Road & Bridge Bills \$555.36; Payrolls \$13,790.12 & \$13,895.37; Road IMRF/FICA Payrolls of \$2,122.67 & \$2,141.06.

Trustee Harney made the motion to approve the bills as audited with a second by Supervisor Glees. Upon roll call vote, Supervisor Glees and Trustees Ahrens, Johnson, Schaffer and Harney voted “aye” – Motion Carried.

Budget Transfers: No Budget Transfers were required.

Executive Session:

No Executive Session was called at this meeting.

Motion to approve minutes of Executive Session from August 16, 2017: As the Board did not go into Executive Session, the approval of the minutes of the Executive Session from September 20, 2017 was tabled to the next executive session.

Trustee Johnson made the motion to adjourn with a second by Trustee Harney. Upon voice vote, all present voted “aye” – motion carried, and the meeting was adjourned at 9:12 PM.



Robert Block
Dundee Township Clerk