

**Minutes of the 167th Dundee Township Annual Town Meeting -
April 25, 2017**

Supervisor Harney called the meeting to order at 7:34 PM at the Dundee Township Meeting Room located at 611 E. Main Street, Suite 201, East Dundee, IL. The Supervisor also led the group in reciting the Pledge of Allegiance. Supervisor Harney introduced Clerk Robert Block and turned the meeting over to him.

Clerk Robert Block read the public notice regarding the Annual Meeting published in the Daily Herald Newspaper on April 6, 2017. Clerk Block announced that there were 13 qualified electors present at the meeting.

Supervisor Harney next called for nominations from the floor for the election of a moderator for the meeting. Ken Schaffer was nominated by Trish Glee with a second by George Johnson. There were no other nominations from the floor. Therefore, the nominations were closed and the motion to elect Ken Schaffer as moderator was carried by voice vote. The oath of the moderator was given and the gavel passed to Mr. Schaffer.

Moderator Schaffer asked for the presentation of the Supervisor's Financial Report. Clerk Block explained that the Supervisor's Financial Report covering the Fiscal Year 2016-17 (March 1, 2016 to February 28, 2017) was included in the handout given to each attendee. He noted the reports were submitted subject to audit and that the outside auditors had begun their review of the 2016-17 Fiscal Year and should have their formal audit report completed in several months. Clerk Block highlighted the format of the report saying that for each fund the beginning balance as of March 1, 2016 was given along with the various revenues received for that fund during the fiscal year and the total expenditures made from that fund during the year. These numbers were used to calculate the closing balance as of February 28, 2017. Sue Harney made the motion to accept the Supervisor's Financial Report as presented with a second by Trish Glee. Upon voice vote - motion carried.

Moderator Schaffer presented the minutes from the last Annual Meeting - April 12, 2016. Mike Bielak made the motion to accept the minutes as presented with a second by Sue Harney. Upon voice vote - motion carried.

Elected Officials Reports

Assessor Mike Bielak reported that the past year had been normal. He said his department was working to close their books by the end of May. The average increase in property values is 3%. Mr. Bielak stated that the tax bills should be going out in the mail on Friday, April 28th and will be available online tomorrow. His department expects a number of telephone calls from the public next week.

With regard to new construction, Mr. Bielak said that there is not a lot of new construction – just two new industrial facilities and some limited residential development. He said that the Township used to have 6 of the top ten real estate tax payers in the county however that number has now gone down and the Township only has 3 of the top ten.

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Finally, Mr. Bielak reviewed the change in his department's staffing. Roxane Bennett asked Mr. Bielak what areas of the Township were looked at for reassessment. Mr. Bielak responded that they looked at all types of properties – however, not everyone got an increase.

Supervisor Harney stated that she was excited around retirement. She welcomed the newly elected officials and spoke about the officials that were leaving and those who were staying in office. She presented her written report. Supervisor Harney also introduced the new Columbaria Garden which will be constructed at the East Dundee Cemetery and presented conceptual drawings for the project.

Chris Kempf asked if the access road into the Library Springs site was still required to meet the Village of East Dundee Fire Department's request. Supervisor Harney replied that the access road was not needed – problem stems from difficulty with getting permission to provide access on lands protected by the IDNR.

Roxane Bennett asked a question on the planned expansion/widening of Huntley Road and the impact on the Raceway Woods site. Supervisor Harney explained that the project would require the use of 0.2 acres of land from the Raceway Woods site. Since the land is protected by IDNR, the IDNR would require the exchange of other land that would make the IDNR easement whole. The proposal is to have the land at Shaw Wood's and Snuffy's Prairie transferred into the IDNR easement. This transfer would provide additional protection to these sites while satisfying the IDNR requirement.

Highway Commissioner Braasch provided a written report that was included in the attendee packets. However, he was not present at the meeting.

Clerk Block reported on work completed in the Clerk's Office including the preparation for the onsite portion of the financial audit and hosting early voting for the Presidential primary and regular election in 2016 and the local primary and general election held this year. He noted that the newly elected officials will need to complete their oaths of office before the start of business on May 15th. The new Board of Trustees will be sworn in before the start of the May 17th meeting. Finally, he outlined the General Assistance program which helped approximately 150 Emergency Assistance clients this past year and the General Assistance program which is presently helping 13 clients monthly. During the past twelve months, the department has distributed \$59,906 in General Assistance stipends and \$53,685 in Emergency Assistance benefits.

Clerk Block presented the Cemetery Board report which was included in the attendee packet noting that during the past year, two long time Cemetery Trustees, Vic Becker and Joe Motyl, retired from the Board. The Board has welcomed two new Trustees – Ken Gullickson and Jim Cudney. He also reviewed the burial statistics for the past year.

Moderator Schaffer announced that the next Annual Town Meeting is scheduled for April 10, 2018. Trish Glee made the motion to approve the date of the next meeting with a second by Sue Harney. Moderator Schaffer called the motion and upon verbal vote - all voted "aye" - motion carried. Moderator Schaffer asked for a motion from the floor to start the meeting at 7:30 PM. Trish Glee made the motion with a second by Sue Harney and carried by voice vote.

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Moderator Schaffer asked if there were any additional public comments or questions. Hearing none at 8:35 PM Moderator Schaffer asked if there was a motion to adjourn, Chris Kempf moved to adjourn the meeting seconded by George Johnson and carried by voice vote.

Moderator Ken Schaffer

Township Clerk, Robert Block